How to install using Self Service



1. Open your Application list and click on the Self Service icon as shown below.

2. For example, let's say you want to install the HS Office Printer. You can simply click the Install Button as shown below.

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Self Service casper.emschools.org Prin	nters Install Chantry Curtis Room INSTALL I INSTALL I INSTALL I I INSTALL I I I I I I I I I I I I I I I I I I	Install Chantry Library 4200 (KSTALL 7)	Install Chantry Office Printer INSTALL TO	Categories Printers

- 3. Once completed, you will be able to print to the HS Office Printer. If for some reason, you do not see any printers listed in the option list, please reboot your machine. This doesn't happen often, but can possibly from time to time after installing a printer.
- 4. Please note, that Printers are not the only category that might be available in Self Service. If there is another application that you have been given rights to, it might show up under a different category. If there are currently no software packages available to you (that you haven't already installed,) the Self Service application itself will show as a blank window.